



CITY OF JERSEY VILLAGE, TEXAS

PARKS & RECREATION ADVISORY COMMITTEE NOTICE OF A MEETING

October 5, 2022 at 5:30 p.m.
Civic Center Auditorium
16327 Lakeview Dr. Jersey Village, TX 77040

AGENDA

1. **Call to Order & Attendance** *Doris Michalak & Maria Thorne*
2. **Approve Minutes from 9-7-2022** *Doris Michalak*
3. **Citizen Comments**
Any person who desires to address the Recreation & Events Committee regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and Committee Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments.
4. **Items for Individual Consideration**
 - a. Fall Frolic
 - b. Holiday in the Village
 - c. Holiday Home Decorating Contest
5. **Parks and Recreation Directors Report**
6. **Future Agenda Item Request: Please email all future agenda item requests to mthorne@jerseyvillagetx.com .**
7. **Next Meeting Date 11-2-22**
8. **Adjournment**

I, Maria Thorne, Parks and Recreation Administrative Assistant, City of Jersey Village, do hereby certify that the foregoing notice was posted in a place convenient to the general public at City Hall on the 28th day of September at 4:30pm.

Maria Thorne
Parks and Recreation Administrative Assistant

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending public meetings. Request for accommodations must be made to the Parks Administrative Secretary by calling 713-466-2174 forty-eight (48) hours prior to the meetings.

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

PARKS AND RECREATION ADVISORY COMMITTEE
MINUTES OF MEETING
September 7, 2022

Call to Order

Doris called meeting to order at 5:35 pm

Nancy Manlove	<i>present</i>	Clare Towery	<i>present</i>
Jamie MacDonald	<i>present</i>		
Heather Tuggle	<i>present</i>	Michelle Mitcham	<i>present</i>
Lynda Schubring	<i>present</i>	Felicity Singleton	
Ashley Brown	<i>present</i>	Isaac Recinos	<i>present</i>
Doris Michalak	<i>present</i>	Sebastian Marquis	<i>present</i>
Rachel Beazley	<i>present</i>	Robert Basford	<i>present</i>
Robyn Taylor	<i>present</i>	Maria Thorne	<i>present</i>

Approval of Minutes from 8-3-22

A motion was made to approve minutes by Clare and was seconded by Nancy.

Citizen Comments

Citizen Erin Brown, asked if bike lanes or skateboard lane can be installed and also asked if basketball nets could be installed. Robert mentioned that there are grants that he can look into to and apply for.

Items for individual consideration

a. Lazy Day 1.5 K

Isaac said that most of the items were ordered for the event. There are six people registered so far. Isaac has a marketing plan, and all that is left is promotion and choosing self-led activities that do not require staffing. The event will take place at 11:00am to 1:00pm.

Robert mentioned that the previous fun run was planned as a one-time event, but the participants expressed interest having it again. The family friendly event was well received. They may try having a different theme every year.

Isaac mentioned that he has the food truck lined up. The water slide was discussed along with water sponge balls, donuts, the ice cream station, the photo station, a runner's choice, golf carts, toilet bowl plungers ring toss, beanbag toss, tailgate station, corn hole, music, etc. Members also brought up the possibility of having a Candy Land style of play with cards, about having a dog petting station or a pet adoption station

Isaac talked about possibly getting in touch with the resident that does magic. Isaac will obtain the photo backdrop, or booth and Sebastian will build the podium for the winners. The limited amount of parking was mentioned and the idea of closing gates of the Golf Course was considered. The event is taking place before the next meeting, so Isaac said he would work with Doris and send out update messages.

b. Fall Frolic

Isaac talked about the new A-frame signs and parking. The event will take place from 6:00 to 8:30. Two restrooms will be open during the event. He will contact the face painters and DJ and he asked committee members to continue soliciting for trunks.

Isaac brought up an inflatable Halloween maze for kids. It is not a bounce house. Robert mentioned using lifeguards to staff it. Some of the committee members do not want bounce houses, but the question came up about having enough entertainment for young kids. Doris said that ring pops seem to be a popular prize. The music and DJ activities were discussed. Committee members shared opinions about the DJ.

Ashley asked if police will be handling the parking and Robert said that he would ask. He will also ask about using the Post parking lot, and bus loop. There should be plenty of parking.

Felicity was contacted for an update about her school's drama club doing a haunted school bus or haunted house or trail, but she said that her school is not interested because it does not align with their values.

Jamie, Michelle, and Nancy said that they would get in touch with the JV Junior High, the JV High School, and Lone Star College drama departments to ask if they would do a haunted house at fall frolic.

Parks and Recreation Directors Report

Doris asked about the electric gates being installed at the golf course and Robert explained that they are for safety and that they will not affect the current traffic flow.

The wiggle worm at Clark Henry was discussed, and committee members agreed that they want it removed. Retractable basketball goals were discussed, and I9 and National sports companies were mentioned. Ashley asked about kickball and Special Olympics. Isaac said that he may do kickball and volleyball in the winter, and he said that the Special Olympics coordinator was not interested in using our facilities.

The committee members gave kudos to Isaac for the successful pool season, and Michelle complimented staff on providing dog waste bags at the dog park. Robert talked about the new Smart Rec software. The fallen tree at Post Elementary was mentioned. Robyn informed the committee that her father is a Santa.

Future agenda item request

Holiday in the Village Dec 3
Home Decorating contest Dec 14-15

Next Meeting Date

10-5-22

Adjournment

Motion was made to adjourn the meeting by Ashley and was seconded by Heather



Jersey Village Parks & Recreation

To: Parks and Recreation Advisory Committee

CC: Austin Bleess, City Manager

From: Robert Basford, Assistant City Manager

Date: September 1, 2022

Subject: Parks & Recreation Director's Monthly Report – August

Parks & Recreation Monthly Report

Recreation

- This month we unveiled a brand-new trail tails story at Carol Fox Park. It went up the first week of September and it will stay up until the first week of October.
- We had two Farmers Markets this month. The Farmers Market from September 18th saw the market reach over 20 vendors again.
- The pool season ended this month and overall was a very positive season. Revenues were higher, attendance was higher, and we had a very low amount of saves/incidents this year. Now in the offseason staffs focus is to refine the things we did well this season and fix the things that could have been better.
- Recreation staff was able to successfully receive their Lifeguard Management certification which will improve the way Aquatics are operated in the season. This certification will also help staff improve our pool zones, in-service trainings, safety and lifeguard hiring practices.
- Currently recreation staff is in search of a Lifeguard Instructor Course. This certification will allow the City to certify our own lifeguard staff. Not only will this save the City money it will give us the freedom of planning certification courses on our own timeline. As of now, there are no classes available in the Houston area.
- Doggy Dip Day was also this past month. This event had 23 dogs and 30 persons present.
- Recreation staff finished our "SmartRec" training this month and moved on to the building of the Sandbox website. The next step is transferring what we built in the sandbox over to our real website.
- Most of the work involved with the Lazy Day 1.5K was done in the month of September. Marketing began early August. Currently this event has 47 registrations with a class cap of 50 persons. This is a positive trend in comparison to last year. Last year registrations reached only 32.
- The end of September Recreation staff began switching focus to our upcoming signature events Fall Frolic & Holiday in The Village.

Parks

- We have been working diligently on Welwyn Park, we have spent a lot of time on the swing sets and the gazebo.

- We spent majority of a week excavating the area where the new zip trak is, we were hauling all the dirt and material off to the shop and clearing the area. We added a drainage line into the zip trak area, when this area gets water, it will allow the area to drain out into the street then to the drain.
- We pruned up all the trees at this park to allow for the trees to have a better canopy and to supply the best shade for the public.
- We painted the gazebo at Welwyn park to give it a fresh coat of paint, we will be adding a wraparound bench in the gazebo.
- We will be excavating the swing set areas at Welwyn park to make those areas in the ground flush with the grass line. Once these areas have been dug out, we will add the mulch in and add the swings.
- We had a meeting with Vortex splash pads to look over our system now and look into future ideas. We have been working with Vortex on a few different issues and we were able to get a good basis of things they will work on to assist us in the future.
- We had a tree come down at Clark Henry, we were able to access the area and get it cleaned up.